

**Guildford Borough Council**

**Effingham Conservation Area Appraisal Document (SPD)**

**Draft January 2020**

**Initial Consultation Statement**

**January 2020**

Prepared in accordance with Regulations 12 of the  
Town and Country Planning (Local Development) (England) Regulations 2012

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## 1. Introduction

- 1.1 We have prepared this initial consultation statement in accordance with Regulation 12 of the Town and Country Planning (Local Development) (England) Regulations 2012. All references to “regulation(s)” in this document are to the **Town and Country Planning (Local Planning) (England) Regulations 2012** (SI No 767, 2012), unless otherwise stated.
- 1.2 Regulation 12(a) requires that before we adopt a Supplementary Planning Document (SPD), including a revision of an SPD we must prepare a statement setting out:
- the persons whom the authority consulted when **preparing** the SPD;
  - a summary of the main issues raised by those persons; and
  - how those issues have been addressed in the SPD.

## 2. Preparing the SPD

2.1 In preparing the Effingham Conservation Area Appraisal Document SPD, we involved, and sought views on early drafts from the organisations and individuals listed in **Table 1**.

Who we consulted	Activity	Their response	Actions taken
Effingham Parish Council & Representatives	<ul style="list-style-type: none"> <li>Initial walk around the Conservation Area and its setting.</li> <li>Assisted with early preparation</li> <li>Provided preliminary comments on an early draft.</li> </ul>	<ul style="list-style-type: none"> <li>Advised on an area to be consider for inclusion.</li> <li>Provided research material</li> </ul>	<ul style="list-style-type: none"> <li>Boundary adjustment in response to comments</li> <li>Included some additional information within the document as requested</li> </ul>

## 3. Formal consultation on the draft SPD

- 3.1 We will hold a four-week consultation between 27<sup>th</sup> January 2020 (midday) to 24<sup>th</sup> February 2020 (midday). We will target the advice of local residents, businesses, residents and amenity groups, and other members of the public and relevant organisations who are situated within the Parish and whose details we hold on our website, of the consultation, by email or letter depending on the contact information they have supplied.
- 3.2 We will also publicise the consultation on our website and will make the consultation and supporting documents available at both Horsley and Guildford libraries and in the main Council office at Millmead. These arrangements will be in accordance with our [Community Involvement in Planning](#), June 2013.
- 3.3 Following the consultation, we will consider the comments received and make any required amendments needed arising from these, together with any other relevant amendments before presenting the SPD for formal adoption by the Council's Executive.