

**Statement of Representations Procedure and Statement of Fact**  
**Town and Country Planning (Local Planning) (England) – The Neighbourhood**  
**Planning (General) Regulations 2012 - Regulation 16**

**Title of Document**

Lovelace Neighbourhood Plan 2019 - 2034

**Subject matter and area covered**

Ripley and Ockham parish councils have prepared the Lovelace Neighbourhood Plan 2019 – 2034 (submission version) for public consultation.

The Lovelace Neighbourhood Plan 2019 – 2034 contains proposed planning policies for the Lovelace Neighbourhood Area. If approved through a referendum of local people, the neighbourhood plan will become part of the Development Plan for Guildford Borough and will be used, along with Guildford Borough Council's Local Plan and other material considerations, in determining planning applications within the Lovelace Neighbourhood Area.

**Consultation**

Representations on the Lovelace Neighbourhood Plan are invited for a period of six weeks, from **12.00 on Monday 4 November 2019 to 12.00 on Monday 16 December 2019**. It is a public consultation and anyone may make comments.

**Documents**

Under regulation 15 of the Neighbourhood Planning (General) Regulations 2012, the submission must include the following documents:

- A map or statement that identifies the neighbourhood area
- A consultation statement that contains details of the persons and bodies who were consulted about the proposed plan, explains how they were consulted, summarises the main issues and concerns raised and describes how they were considered and, where relevant, addressed in the plan.
- The proposed Neighbourhood Development Plan
- A “basic conditions” statement that explains how the proposed neighbourhood plan meets the basic conditions listed at paragraph 8(2) of Schedule 4B to the Town and Country Planning Act 1990.
- Either an environmental report or a determination that the plan is unlikely to have significant environmental effects (in accordance with The Environmental Assessment of Plans and Programmes Regulations 2004).

The documents submitted to the Council by Ripley and Ockham parish councils are:

- The Lovelace Neighbourhood Plan 2019 – 2034 Submission Version (August 2019), supported by Appendices C1 to C6 and D1 to D4 of the plan.
- A map of the Lovelace Neighbourhood Area.
- A basic conditions statement (at Appendix A of the plan), which includes a determination that the plan is unlikely to lead to significant environmental effects.

- A consultation statement (at Appendix B1 of the plan supported by appendices B2 to B10).

### **Where to view the documents (Statement of Fact)**

Throughout the consultation period, copies of the Lovelace Neighbourhood Plan and other submitted documents will be:

- available to view on the Council's website at <https://guildford.inconsult.uk>
- available for inspection during normal opening hours (excluding Bank Holidays) at:
  - Guildford Borough Council offices, Millmead House, Millmead, Guildford, Surrey GU2 4BB
  - Guildford Library, 77 North Street, Guildford, Surrey, GU1 4AL
  - Horsley Library, Parade Court, Ockham Road South, East Horsley, Surrey, KT24 6QR

### **Representations**

Representations on the neighbourhood plan and/or its supporting documents should be made to the Council in writing:

- Online, via the Council's website at <https://guildford.inconsult.uk>
- By email: [planningpolicy@guildford.gov.uk](mailto:planningpolicy@guildford.gov.uk)
- By post: Planning Policy, Guildford Borough Council, Millmead House, Millmead, Guildford, GU2 4BB

When making a representation, you must supply your name and either an email or postal address. All comments will be published and we may publish your name, but will not publish your contact details. Comments submitted about the neighbourhood plan and its supporting documents cannot be treated as confidential.

Copies of representations will be submitted to an independent neighbourhood plan examiner in accordance with Regulation 17 of the Neighbourhood Planning (General) Regulations 2012, for consideration as part of an examination on the neighbourhood plan.

### **Protection of personal data**

All representations submitted to the Council will be processed and held in accordance with the Data Protection Act 2018.

### **Notification request**

Any representations may include a request to be notified at a specified address of the Council's decision under regulation 19 to make (adopt) the West Horsley Neighbourhood Plan, following successful examination and referendum.

### **Further information**

For further information or assistance, please contact the Planning Policy Team on 01483 444471 or email [planningpolicy@guildford.gov.uk](mailto:planningpolicy@guildford.gov.uk)